
**The University Students' Council at the University of Western Ontario
Administration JHSC Minutes**

Present: Andrea, Tanee, Maryann, Karen, Andy, Karla

Absent: John

Date and Time: September 29, 2025 Rm 369 2:00

1. Emergency Preparedness Policy Review

As follow-up from the shelter-in-place incident at the end of August, Karla has asked the JHSC to look at the policy and consider what sort of updates and/or training should be implemented to ensure everyone has a degree of comfort in knowing what to do should another situation arise. Managers will be asked to provide the committee with any plans that they currently have for building evacuation, shelter in place, and inclement weather. The JHSC will take these into consideration when coming up with recommendations for (any) improvements. Ideally any plans and training will be rolled out by year end.

- JHSC discussion has resulted in a number of areas to potentially address including communication methods for emergencies, authority to provide messaging & actioning, off-hours workers, staff in various locations, different types of office spaces, accessibility, maps...etc.

2. Inspection

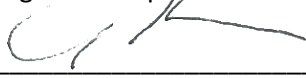
- A number of fire extinguishers haven't been checked since March, particularly in Wave.
- Ceiling tile staining in Peer Support
- Insulation batting left in Wave Mez by Facilities after doing some work

3. Upcoming Inspection Schedule

- October- Andy & John
- November- Andrea & Tanee

Next meeting: October

Andrea Klooster
Management Representative




Date Oct 02 2025

Tanee Edwards
Co-Chair Worker Representative & Recording
Secretary

Tanee Edwards
Date: October 2,

Jeff Armour
General Manager



Date Oct 02 2025

Kathleena Henricus
President



Kathleena Henricus

Date Oct 05 2025

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Kathleena Heuristic

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