
**The University Students' Council at the University of Western Ontario
Administration JHSC Minutes**

Present: Andrea, Maryann, Karen, John

Absent: Andy, Tanee

Date and Time: April 29, 2025 3:00 p.m.

1. Inspection Updates

- Andy and John completed the inspection. John reported ceiling tiles and fluorescent lighting that needed replacement in various areas. The Wave Mezz and the stairwell in the Wave back hall are congested with tables and equipment. A couple of fire extinguishers have not been checked.
- MaryAnn and Karen will be conducting May's inspection. Andrea to check with Shilpa to make sure all JHSC members have access to all areas for inspections.

2. First Aid Training

- Just another reminder to one and all that Standard First Aid is covered for any staff member that would like to be certified. If anyone is interested or knows another employee that is interested, they can contact Andrea for information regarding links to area providers. Once they have chosen a provider and a date for training, they can contact Andrea and she can book the training for them.
- Andrea completed her First Aid training again on April 22nd and her certificates have been posted to the kitchen and HR health and safety boards.

3. New Business

- Change in meeting times from the last Tuesday of the month at 3:00 to the last Monday of the month at 2:00 to allow for John and Andy to both attend meetings. Expect calendar invites soon.

May inspection: MaryAnn and Karen

Next meeting: May 26, 2025, 2:00 p.m.

Andrea Klooster
Co-Chair Management Representative
& Recording Secretary



Date: May 2, 2025

Tanee Edwards
Co-Chair Worker Representative



Date: May 2, 2025

Jeff Armour
General Manager



Date May 06 2025

Emilie Kalaydjian
President



Date May 03 2025