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**The University Students' Council at the University of Western Ontario  
Administration JHSC Minutes**

Present: Tanee, Karen, John

Absent: Andrea, Andy, Maryann

Date and Time: February 27, 2024 3:00 Rm 365

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**1. February Inspection**

- Ceiling tile stains esp. in club space and annex
- Fire extinguisher in Wave mez. not checked
- Leaking water from third floor drained directly into rm 271 damaging 1 pc equipment. Repairs/ceiling tile replacement took 4 business days.
- Spoke- this is at least the 3<sup>rd</sup> time that the same kitchen staff members have been observed without hat or hairnet. What is the protocol or process to resolve this?
- Spoke requesting updated policies for boards

**2. Policy Review**

All policies have been ratified by the Board. As soon as Maja updates the documents, they will be posted online and updated copies will be mounted on H&S boards. Anticipate this will happen next week.

March inspection: Andrea & Tanee

Next meeting: March- details to follow

Andrea Klooster  
Management Representative


  
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Date Mar 01 2024

Tanee Edwards  
Co-Chair Worker Representative & Recording Secretary  
Tanee Edwards

Date: Feb. 28, 2024

Jeff Armour  
General Manager

  
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Date Mar 01 2024

Sunday Ajak  
President

  
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Date Mar 01 2024