
**The University Students' Council at the University of Western Ontario
Administration JHSC Minutes**

Present: Andrea, Tanee, Karen, Andy, John

Absent: Maryann

Date and Time: October 31 2023, 3:00, Rm 365

1. Inspection

- Stained or missing ceiling tiles noted
- Fire extinguishers not checked
- Rodents in Food Support- food moved to 301 until issue resolved
- Extension cords/power bars: Peer Support and Joe's office
- Spoke- door by bar sticking
- Spoke- employee not wearing hair net/hat- repeat offence

2. Policy Review

Due to hiatus in policy reviews caused by Covid, BOD has asked JHSC to review all policies by the end of this year. We will review a series of them for each meeting from now until December. This session : Early and Safe Return to Work/ Emergency Preparedness/ Ergonomic and Musculoskeletal Disorder Prevention/ First Aid/ Hazard Reporting/ H&S Responsibilities of Workers and H&S Work Refusal.

- Minor changes flagged to change titles, gender pronouns, phone extensions, office locations.
- Ergo Policy- definition of "ergo" updated, replacing yearly blitz with WSPS consultation for all new employees after passing probationary period
- Ergo/Hazard- questions surrounding use of undefined time periods like "early, prompt, timely".
Templates used to create document directly from MOL, Karla to confirm use of wording vs. specific amounts of time.

List of policies to review at November's meeting to be identified by Andrea.

3. Partners in Prevention Conference

Karen attended conference in Kitchener- positive feedback. Links to presentation notes sent, Andrea to download into shared H&S folder.

November inspection: Andy and John

Next meeting: November TBA

Andrea Klooster
Management Representative



Date Nov 07 2023

Tanee Edwards
Co-Chair Worker Representative & Recording Secretary
Tanee Edwards

Date: November 3, 2023

JHSC Meeting Minutes Oct. 31 2023

Jeff Armour
General Manager



Date Nov 09 2023

Sunday Ajak
President


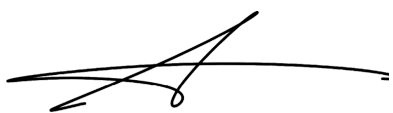


Date Nov 07 2023

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