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**The University Students' Council at the University of Western Ontario  
Administration JHSC Minutes**

Present: MaryAnn, Andy, John, Karen, Andrea

Absent: Tane

Date and Time: September 26, 2023, 3:00, Rm 369

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**1. Inspection**

- A couple of fire extinguisher not checked
- Ceiling tile in The Spoke employee washroom area to be replaced
- Mustang Lounge – ladders not tied off – Andy and John to follow up

**2. New Business**

- Crew staff injury – twisted back while unloading equipment, no medical treatment, no missed shifts- monitoring situation
- Club Discrimination and Harassment Policy has been finalized. USC Discrimination, Harassment and Violence Prevention Policy has been updated to reflect the addition of the Clubs Policy and Procedure
- Karen is heading to the Partners in Prevention Conference in Kitchener on October 18<sup>th</sup>. She will make notes from the sessions she attends and will give a report back to the Committee at the October meeting
- Committee Holiday Lunch to take place at the Green Leaf Café in December

October inspection: Karen and MaryAnn

Next meeting: October 31<sup>st</sup>, 2023, 3:00 p.m. Location TBA

Andrea Klooster  
Management Representative & Recording Secretary



Date Oct 11 2023

Tanee Edwards  
Co-Chair Worker Representative



Date: Oct 11 2023

Jeff Armour  
Chief Operating Officer



Date Oct 11 2023

Sunday Ajak  
President



Date Oct 11 2023