

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Maryann, John, Karen, Tanee, Andrea

Absent: Andy

Date and Time: May 30 2023, 3-4:00

1. Review of May Inspection

Repeat Items: Wave electrical panel, McKeller light burnt out, housekeeping in Wave Mez, outlets,

- Rm 269- cleanout in progress to make room for temporary offices- promos/productions moving spaces
- Ceiling tiles rm 274-274 and 40c (Peer Support)
- Light burnt out in USC fitness room
- Spoke- projects in progress

2. Orientation Training Video

- Video to be updated and made more “generic”, expected to be ready for September hires. Items that often change (ie. JHSC poster) to be removed.
- All training modules, quizzes to be moved to one platform with tracking features.
- Jason will be working with P/T hires

3. WSPS Newsletter

- Naloxone kits may be mandatory in some work places, not likely ours. Predictors include knowledge or evidence of opioid use by staff. Some first aid courses currently include components on Defibrillator and Naloxone use. Hoping to be able to rely on SERT if need arises.

4. Heat Issues

- Heat and humidity complaints from 2nd floor. Ventilation system malfunction/seasonal switch over. Facilities aware of issue. In meantime, approach manager re: purchase of fans, or see if productions team have any available.

5. New Business

- Staff engagement- can we attach WSPS newsletters to IC for anyone interested? Any other initiatives?
- Possible fire extinguisher training. Free

June meeting moved to July due to USC closure

Next Inspection: Maryann and Karen

Andrea Klooster
Management Representative, Co-Chair



Date: Jun 15 2023

Tanee Edwards
Worker Representative, Co-Chair
Recording Secretary



Date: May 31, 2023

Jeff Armour
General Manager



Date Jul 05 2023

Sunday Ajak
President



Date Jun 16 2023