
**The University Students' Council at the University of Western Ontario
Administration JHSC Minutes**

Present: Andrea, Tanee, Karen, Maryann, John

Absent: Andy

Date and Time: November 22 2022, 2:30, Rm 365

1. Yearly Review of Policies

Policies up for review: Health and Safety, Discrimination and Harassment, Posted H&S Materials, Accident Investigation

- Updates were minor- changes to titles, logos, terminology
- Approved by JHSC, policies will go to HR Committee of the Board and then to the Board for ratification.

2. Inspection

Andy and Karen to conduct by first week of December.

3. Year End Appreciation

Lunch on campus- list of available dates to be forwarded to committee

4. New Business

- Follow up needed for fire alarm in club space
- Potential security camera to be installed in club space
- H&S boards to be updated by Andrea with new materials
 - question regarding number and location of boards- we go over and above requirements. Have additional boards installed where there are numerous student staff members, otherwise FT staff can access lunch room board/HR area board etc. Up to department managers/onboarding process to alert new employees to location of boards.
- Stained ceiling tile noted in hallway outside Dom's office (340 suite)

Next meeting: TBA January

Next inspection: TBA

Andrea Klooster
Management Representative,



Date _____

Tanee Edwards
Co-Chair Worker Representative, Co-Chair &
Recording Secretary

Tanee Edwards

Date ___ Nov 23 2022 ___

Jeff Armour
General Manager



Date Dec 03 2022

Ethan Gardner
President



Date Dec 02 2022