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**The University Students' Council at the University of Western Ontario  
Administration JHSC Minutes**

Present: Maryann, Andy, Karen, Tanee

Absent: Andrea

Date and Time: July 26 2022

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Thanks to Andrea for the snacks!

**1. July Inspection Review**

- Rm 340- main door mechanism malfunctioning, door must be propped open even when no one is at the reception desk (Sue has been notified)
- Ceiling tile stains- Spoke bathroom area, hallway outside Mark Leonard's office
- Spoke- two ladders leaning against walls, not secured (kitchen & staff area)
- Spoke- cart pushed against extinguisher in kitchen
- Food Support- door between kitchen and community room blocked
- Wave- washing machine door not fixed
- Andy's workshop- extinguisher #210 not checked since May
- Creative-Promo- power bar for toaster and coffee maker hanging suspended- should be mounted, set on desk or get a longer extension cord and put on floor
- Club Offices- high temperatures, no air movement (Andy to report to Sue as contractor's work not yet completed)
- Rm 318 and old Council Chambers- becoming a housekeeping issue, stained carpet


**2. Western's COVID protocol update**

Andrea to provide further information at another meeting.

Next Inspection: August TBA

Next Meeting: August TBA

Andrea Klooster  
Management Representative, Co-Chair &



Date: Aug 17 2022

Tanee Edwards  
Worker Representative, Co-Chair  
Recording Secretary



Date: August 2, 2022

Jeff Armour  
General Manager



Date Aug 17 2022

Ethan Gardner  
President



Date Aug 17 2022



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