Good afternoon, USC!

## Here are your updates for the week of April 6th-9th

## Important Information:

### Engagement Committee:

Thank you to everyone who joined the Engagement Committee meeting last week. If you are interested in joining please let Kate know.

## Parking:

For those who are returning to the building in the following weeks, the following gates will remain raised with free parking in the following locations:

- South Valley
- Huron Flats
- Althouse
- Springett
- Westminster
- Elborn (ungated)
- Medway

## Departmental Updates: PEOPLE AND DEVELOPMENT

### Wellness Program:

Just a friendly reminder that if you would like access to a Headspace account you can enroll for free using this link! Headspace is a wonderful app that has guided meditation sessions, workouts, podcasts, and playlists created to help you focus while doing work! https://work.headspace.com/universitystudentscouncilofwesternuniversity/member-enroll

## FINANCE

Thank you for submitting your March 2021 AP and AR details promptly. March GL's to be sent out this week. Reach out if we are missing some of your month end entries. Please keep in mind, Western's year end, April 2021, and May 2021 for us!!. AP cheques will continue to be mailed, be sure to include an address. Please reach out to the Finance team regarding deposits and payments. We will do our best to accommodate your financial needs in a timely manner.

### **INFORMATION SYSTEMS**

Unfortunately, scammers are using these uncertain times to prey upon people's anxiety and fear of missing out (FOMO) on important information, by issuing a warning about loss of access to

online resources. In this case, specific changes on campus due to COVID and your @uwo.ca email accounts.

Here's the most recent example I have received:

Thu 2021- To: YOU@	Carrique 04-01 12:26 PM 9UWO.CA	$\checkmark$ 5 % $\rightarrow$
Dear W	/estern University Mail	box User,
With reference to our present online transition program due to the COVID-19 Outbreak, WESTERN UNIVERSITY has been urged to transit from Office363 to Outlook web access (OWA) by this month of march to enable a strong database management and proper email distribution. In this light, you are advised to clic on the link below and follow the instructions as directed.		
<u>cSVvo</u>	//docs.google.com/f sXeORVPDhkpZOpUZ oLw/viewform?	
	<u>c=0&amp;w=1&amp;flr=0&amp;gxi</u>	<u>ds=7628</u>
	WESTERN UNIVERSITY TRANSITION CENTER Name:	WESTERN UNIVERSITY TRANSITION CENTER
		KINDLY FILL IN YOUR DETAILS IN
		THE SPACE PROVIDED BELOW

Since this email comes from an actual Western staff, you might think it is legitimate, but it is not -- poor Andrew Carrique's account was hacked and used to send this message, probably because he fell for a similar scam. How to tell then that it is fake?

- 1. A warning of "dire" consequences if you do not take action. ("suspension and further deactivation of your Mailbox portal")
- 2. Grammatical and punctuation errors ("month of march").
- 3. No contact information of the sender or department was provided.

- 4. No link back to a known website to validate the message.
- 5. Most telling is the link to a Google doc asking for your password. Neither WTS nor any reputable source will ever ask you to provide your password in an online form like this.

With Easter just passed (no pun intended) I thought this gif provides a nice reminder to...



## **RESERVATIONS & BUILDING SERVICES**

# REMINDER: TO SIGN IN AND OUT OF SWIPEDON IF YOU ARE ENTERING THE BUILDING FOR WORK AS WELL AS COMPLETING THE USC COVID ACKNOWLEDGEMENT BEFORE COMING TO WORK.

The incoming Executive will be using all but one of the conference rooms as their transition offices starting March 15th.

This leaves only Room 379 for meetings of up to 6 people until June 1st. At this time, it will operate on a first come first serve basis. If demand increases, we may have to move to a booking system through EMSWeb. Everyone will have card access to the room. If your card does not work, please email <u>workorders@westernusc.ca</u>.

More information on the UCC, our space and our Covid protocols will be forthcoming at the Town Hall. In the meantime if you have any questions, please feel free to email Sue.

### PRODUCTIONS

Rick McGhie will once again take over the @westernusc Instagram account on Wednesday, April 7 (time to be confirmed)! Grab a bevvy and enjoy some classics from the Western icon.