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## The University Students' Council at the University of Western Ontario Administration JHSC Minutes

Present: Andrea, Tanee, Karen, Maryann

Absent: Ben Lollar

Date and Time: March 31 2021, 1-1:20 pm via Zoom

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### 1. March Inspection Notes

- Inspection notes, concerns and responses have been posted to the shared drive.
- Inspection was minimalistic in order to help adhere to occupant and social distancing measures that were in place.
- A number of extinguishers have not been checked by caretakers over the last few months- appears to have been corrected in March. Unit in Andy's workshop hasn't been inspected since September. Spare extinguisher sitting on floor in Spoke-possibly belonging to AV cabinet (Josh Try to confirm)
- Question of occupants at tables in study lounge area- Western approved set up during their walk through
- A number of areas now being used as storage during renos, Crew room moved to Community Room to allow for more distancing, and assorted temporary set ups.
- Emergency lighting has been purchased for Infosource

### 2. Committee Membership

- With Noah's departure, we are left with an unequal number of worker to management reps. Suggestions include reducing the committee size to four people or adding another worker rep. However, there is a very limited number of people who qualify as "worker" per the MOL guidelines.
- Andrea to mention issue at next LMRC, next Union meeting should include a call for volunteers
- Committee has comprised of 4 people in the past, not a pressing issue with staff currently working from home.
- Committee photo sheet on hold pending resolution, however Andrea would like it up to date sooner rather than later for training purposes

### 3. Policy Review Update

- Board has approved the policies that were up for review. Andrea has most H&S boards updated with the newest versions.

### 4. New Business

- Karla has noted that we will be following Western's lead with regards to the current Covid outbreak on campus. A number of Western staff are being tested and monitored however it is not clear if it is all staff or

just those associates that have been in proximity to those infected. We are preparing for an extended WFH period with a possible city-wide lockdown to come in the weeks ahead. New and improved PPE (3 layer masks, face shields etc. as required) will be obtained and distributed when we are cleared for a return to the office.

- Sue provided a link to the RTW video with the understanding that it may need a significant amount of editing depending on circumstances surrounding our return. Andrea to share with committee

**Next meeting: April TBA**

**April Inspection: TBA**

Andrea Klooster  
Management Representative,



Date April 6, 2021

Tanee Edwards  
Co-Chair Worker Representative, Co-  
Chair & Recording Secretary

Tanee Edwards

Date March 31 2021

Jeff Armour  
General Manager



Date Apr 06 2021

Matt Reesor  
President



Date Apr 06 2021



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