

Good afternoon, USC!

Here are your updates for the week of March 1st-5th

Important Information:

Engagement Committee:

Thank you to everyone who joined the Engagement Committee meeting last week. Our next meeting will be held on March 2nd at 2:00 pm. If you are interested in joining please let Kate know.

Parking:

For those who are returning to the building in the following weeks, the following gates will remain raised with free parking in the following locations:

- South Valley
- Huron Flats
- Althouse
- Springett
- Westminster
- Elborn (ungated)
- Medway

Departmental Updates:

PEOPLE AND DEVELOPMENT

Wellness Program:

Congratulations to Ben Lollar who won the Wellness Contest by showcasing how he incorporates wellness into his daily life!

Just a friendly reminder that if you would like access to a Headspace account you can enroll for free using this link! Headspace is a wonderful app that has guided meditation sessions, workouts, podcasts, and playlists created to help you focus while doing work!

<https://work.headspace.com/universitystudentscouncilofwesternuniversity/member-enroll>

FINANCE

Thank you for submitting your AP and AR details promptly. AP cheques will continue to be mailed, be sure to include an address. Please reach out to the Finance team regarding deposits and payments. We will do our best to accommodate your financial needs in a timely manner.

Need a copy of your 2020 T4, PT copies reach out to Tanee, FT copies to MA. FEB 2021 has come to a close, you know we are looking for month end entries! Send ASAP.

INFORMATION SYSTEMS

Western's February 2nd upgrade to Office365 logins seems to have gone well, but this was just the first step toward a more secure system. By the end of June, WTS will be enforcing MultiFactor Authentication (MFA) for all users. For most of us, this will mean an occasional prompt upon login to verify your identity by typing in a series of numbers displayed on an app on your phone. You can find out more at <https://mfa.uwo.ca/> but as we get closer rest assured that your IS team will help walk you through the switch over.

For all @westernusc.ca account users, we are looking at a similar rollout to secure our GSuite accounts by the end of summer. More details to come...

RESERVATIONS & BUILDING SERVICES

The building hours for the UCC commencing Monday February 22nd will be:

Monday Friday – 6:00am – 8:00pm
Saturday / Sunday: 6:00am – 4:00pm

These hours might be adjusted on a later date.

REMINDER: TO SIGN IN AND OUT OF SWIPEDON IF YOU ARE ENTERING THE BUILDING FOR WORK AS WELL AS COMPLETING THE USC COVID ACKNOWLEDGEMENT BEFORE COMING TO WORK.

Your SwipedOn app may ask you to allow it to access your location. Please allow this as it is part of the latest update to know if you are signing in from the building or offsite. There will be more information once functionality of the new update has been fleshed out.

The Study Lounge will be reopening as of February 22nd - Monday to Friday 9 a.m. to 8 p.m. There will be 50 single bookable pods available.

InfoSource will be reopening as of February 22nd - Monday to Friday 10 a.m. to 4 p.m. Mail delivery will resume and your mail will be delivered to the main office once sorted. If you have any information about anything going on that students might ask about, please email Karen and/or myself.

Nick and Sue are splitting the week onsite in the UCC. Nick will be on Mondays and Wednesdays. Sue will be on Tuesdays and Thursdays. They will alternate Fridays. So if you need anything onsite they will be available.

PRODUCTIONS

Andy, Rob, and Josh continue to split days onsite and continue on a project-based approach. If you are in need of any support with furniture, repairs, or moving items, please submit them to workorders@westernusc.ca for proper triaging. We also have a small contingent of part-time staff onsite with the Study Lounge operating.

PROMOTIONS PRINT PRODUCTION