

Good afternoon, USC!

Here are your updates for the week of March 15th-19th
Important Information:

Engagement Committee:

Thank you to everyone who joined the Engagement Committee meeting last week. Our next meeting will be held on March 16th at 2:00 pm. If you are interested in joining please let Kate know.

Parking:

For those who are returning to the building in the following weeks, the following gates will remain raised with free parking in the following locations:

- South Valley
- Huron Flats
- Althouse
- Springett
- Westminster
- Elborn (ungated)
- Medway

Departmental Updates:

PEOPLE AND DEVELOPMENT

Wellness Program:

Just a friendly reminder that if you would like access to a Headspace account you can enroll for free using this link! Headspace is a wonderful app that has guided meditation sessions, workouts, podcasts, and playlists created to help you focus while doing work!

<https://work.headspace.com/universitystudentscouncilofwesternuniversity/member-enroll>

FINANCE

Thank you for submitting your March 2021 AP and AR details promptly. AP cheques will continue to be mailed, be sure to include an address. Please reach out to the Finance team regarding deposits and payments. We will do our best to accommodate your financial needs in a timely manner.

INFORMATION SYSTEMS

There will be a power interruption in the UCC on Saturday, March 20th from 7am to 2pm. While the emergency generators should kick in during this time, and while usually our systems recover well whenever there is a power issue (due to storms,etc), things can go wrong! If you are WFH

and unable to access your office computer next Monday, send an email to helpdesk@westernusc.ca and we will do our best to get you up and running ASAP. If you know of any systems that you will need access to Saturday evening into Sunday, please let us know ahead of time and we can plan accordingly.

RESERVATIONS & BUILDING SERVICES

REMINDER: TO SIGN IN AND OUT OF SWIPEDON IF YOU ARE ENTERING THE BUILDING FOR WORK AS WELL AS COMPLETING THE USC COVID ACKNOWLEDGEMENT BEFORE COMING TO WORK.

The incoming Executive will be using all but one of the conference rooms as their transition offices starting March 15th.

This leaves only Room 379 for meetings of up to 6 people until June 1st. At this time, it will operate on a first come first serve basis. If demand increases, we may have to move to a booking system through EMSWeb. Everyone will have card access to the room. If your card does not work, please email workorders@westernusc.ca.

More information on the UCC, our space and our Covid protocols will be forthcoming at the Town Hall. In the meantime if you have any questions, please feel free to email Sue.

PRODUCTIONS

PROMOTIONS PRINT PRODUCTION