
The University Students' Council at the University of Western Ontario Administration JHSC Minutes

Present: Andrea, Tanee, Karen, Noah, Maryann

Absent: Ben,

Date and Time: November 26 2020, 1-1:30 pm via Zoom

1. Building Inspections

Completed by Karen and Ben

- Included Covid protocols in inspection: sanitizer, mask, markers, social distancing etc.
- Food Support- fire extinguisher out of holster, pin removed What is inspection date on extinguisher?
 - Bags on floor
- Rm 315 drill holes in floor covered with panel and gaffe tape. Tape has come loose, inspector slipped on it.
- Community Centre- 600 left over care packages with close to expired food left on floor. Hannah or Josh to address...can we donate before food expires?
 - Untidy- being used as excess storage area for Annex
- Spoke- stage tiles to be replaced
- Operations closed due to Covid were not inspected

2. Policy Review

- Annual review of policies: H&S Policy, H&S Training, Injury and Illness Reporting, Discrimination Harassment & Violence Reporting, Discrimination Harassment & Violence Prevention
- Andrea has asked that everyone take a look at them (posted in Google Shared Documents) and submit any changes/corrections to her as soon as possible. They will be going to the Board for ratification in January/February.

3. New Business

Last meeting of the year. Thanks to the team for all your hard work, and especially to Karen/Ben/Noah/Maryann for taking on extra inspections!

Reminder that iPad is available once it has been charged and re-set.

Fillable forms are in the Shared Drive. Also included are Andrea's actions on items noted in inspections (ie progress reports, work order numbers etc.)

Next meeting: January TBA

January Inspection: TBA

Andrea Klooster
Management Representative,

Andrea Klooster

Date November 27, 2020

Tanee Edwards
Co-Chair Worker Representative, Co-
Chair & Recording Secretary
Tanee Edwards

Date Nov 27 2020

Jeff Armour
General Manager

Jeff Armour

Date Nov 30 2020

Matt Reesor
President

Matt Reesor

Date Nov 30 2020



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