
The University Students' Council at the University of Western Ontario Administration JHSC Minutes

Present: Andrea, Tanee, Karen, Noah, Maryann

Absent: Ben

Date and Time: October 27 2020 2-2:15 via Zoom

1. Building Inspections

Completed by Maryann and Noah

- Couple of fire extinguishers missed custodial inspections.
 - Q: Should InfoSource have an extinguisher?
 - A: There should be an extinguisher within 75 ft of the space. Karen to check around and see where the nearest one is located. Possibly at Spoke café, old microwave cubby, Mustang Lounge or Centre Spot
- Stained ceiling tiles
- Wave mez- cylinder strapped in, found it was empty and in storage

2. Inspection Tools

Fillable forms were given a test drive on this inspection and received two thumbs up.

Access to spaces not an issue between card access and spare keys.

- IPad available to use on inspections for forms and photos
- Maryann to coordinate storage of IPad and charger

3. New Business

Andrea and Tanee attended virtual Partners in Prevention trade show Oct 21. They will compare notes and present information to committee during next meeting.

Andrea and Tanee are both expecting to return to the office over the next couple of months and will be able to take a turn doing building inspections.

Next meeting: November: TBA

November Inspection: Karen and Ben

Andrea Klooster
Management Representative,

_____  _____

Tanee Edwards
Co-Chair Worker Representative, Co-
Chair & Recording Secretary

Tanee Edwards

Date Nov 3, 2020

Date Oct 27 2020

Jeff Armour
General Manager



Date Nov 06 2020

Matt Reesor
President



Date Nov 09 2020



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