

Good afternoon, USC!

Here are your updates for the week of Nov 18th-22nd

Important Dates:

SAVE THE DATE! Our Holiday Party has been booked for the evening of December 5th. RSVPs for the Holiday Party will be due on Wednesday November 27th. Please remember to include your meal selection in your RSVP :)

Important Information:

Card Passing: Only 2 more weeks!! Keep those cards moving! Remember to write something about the hard work that someone has contributed and then pass it along for someone else to add. **Cards are to be in the basket by the mailboxes by Nov 29**

Healthy Lunches:

Please select your healthy lunch order for Thursday November 21st by submitting [this form](#). Orders must be placed by Tuesday November 19th at 3:00PM.

*Please note a reconciliation will be done at the end of the month for Healthy Lunches and numbers will be sent to Finance for payroll deduction.

Intramurals: We are currently looking into putting a winter intramural team together. The options for the winter sports would be volleyball, basketball, soccer or curling. If you are interested please email kate.holmes@westernusc.ca what sport you would want to play. We will go with the sport that everyone is most interested in doing :) Please let me know, latest by Nov 29 so that I can ensure the team is registered in time.

Departmental Updates:

PEOPLE AND DEVELOPMENT

Health and Safety

Upcoming HR Orientation Sessions:

November 29th (Room 373): 2:00 p.m.

** Please contact Andrea or Kate if you will have anyone attending the Nov training. If you would like any additional training sessions before the holidays please let us know :)

