

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Andrea Klooster, Noah Austin Tanee Edwards, MaryAnn Mommersteeg , Ben Lollar
Absent: Karen Savino

Date and Time: Oct 30 2019, 2:00p.m. -Rm 371

*** Underlined Items = Action Items**

1. October Inspection Review

- numerous stained ceiling tiles
- Wave- exposed cables on columns by stage
- Carts blocking walkway
- EBS spaces to be reviewed with Josh Try next week

2. Injury Reports

- F&B staff member received a second cut- additional sharps training to be provided.
- EBS staff members sustaining strains etc.-WSPS to provide safe lifting training session

3. Investigation Report

- There was an incident last month where a staff member was confronted in their office by a member of the public and felt that their safety was in jeopardy. We requested information from numerous staff members that also encountered the individual (separate from management's inquiry) to determine what happened and how we might be able to prevent something similar from happening again. A Google Doc has been set up to allow JHSC members to contribute ideas that will be presented to management.
- In the days following, a student was also discovered sleeping in the Club's Space. Security is to do concentrated sweeps of this area to ensure that it is empty overnight.

4. Space Audit

- Vicki has provided Andrea with a list of all the spaces owned by USC and the managers in charge of each. During inspections we are to note what areas are accessible through key/swipe card etc.

5. Ergonomics Update and Communication

- Sitting will be next theme in IC with a link to the ergo. assessment form.

6. New Safety Group Info

- Andrea attended an info session and will review the costs vs benefits of membership. Cost is \$1000.00 and Andrea is confident that we could at least break even with rebates. She also feels that it may assist in keeping us under the MOL radar and reduce the likelihood of being selected for another audit.

7. New Business

- None

November inspection: Andrea & Tanee

Next meeting-Nov 27th 2:00pm Room 369

AK
Andrea Klooster
Management Representative, Co-Chair

Nov 1/19
Date

JA
Jeff Armour
General Manager

Nov. 13/19
Date

TEdwards
Tanee Edwards
Recording Secretary

Nov 1/19
Date

TEdwards
Tanee Edwards
Worker Representative, Co-Chair

Nov 1/19
Date

Bardia
Bardia Jalayer
USC President

Nov 13/19
Date