

Good afternoon, USC!

Here are your updates for the week of Sept 30th- October 4th

Important Dates:

SAVE THE DATE! Our Holiday Party has been booked for the evening of December 5th. Details to follow!

October 1st: Town Hall at 10 am in the Community Room

October 2nd: Salad Lunch at 12 pm in the Wave

Important Information:

Parking Lot Construction

As soon as October 1, the pre-work for the new Biomedical Research Facility located between Siebens and Dental Science will require the temporary loss of about 40 parking spots in Medical Science lot. To accommodate overflow, a small section of the Social Science lot will be reserved for clinic patients. To ease the potential squeeze in the Social Science lot, about 86 Pay & Display/Honk Mobile Tap spaces are being added to the Springett Lot. The new spaces will be closest to the Western Road side of the lot and will provide quick access to the campus core, including Social Science and UCC.

Please follow the Western News story link for more information and a map outlining the changes: <https://news.westernu.ca/2019/09/construction-to-impact-parking-across-campus/>

Departmental Updates:

PEOPLE AND DEVELOPMENT

Mental Health First Aid

Check out the attached flyer for the next available Mental Health First Aid training session taking place November 7th and 8th, 2019. If you or any of your full time staff would like to attend, please contact Andrea for registration.

Health and Safety

Upcoming HR Orientation Sessions:

October 25th (Room 373)

November 29th (Room 373)

These dates have also been posted on the Staff Hub calendar. All sessions will be held at 2:00 p.m. Please contact Andrea or Kate with your attendee numbers before each session and also if you would like to book a dedicated session for your staff.

FINANCE

Move over Purple fest, September month end is here!! September documentation now due!! Continue to submit your AP & AR invoices, also, any end of days, for processing. Dept's need to update Tanee on PT hire information. We would like a completed up to date listing by the end of September. Please check in with Tanee ASAP if you have new hires. The bank has made some changes regarding coin float orders, we appreciate your pre-planning, send an email to finance@westernusc.ca

INFORMATION SYSTEMS

If you are still using Microsoft's Internet Explorer at home, it's time to either make the switch to another web browser, or get patching. A newly discovered vulnerability has Microsoft issuing security updates well outside of their normal procedures. [You can find links to the necessary updates here.](#)

BTW, if you thought your choices were limited to IE or Chrome, you might be surprised to learn that there are many alternative web browsers available, many with more / better built-in privacy features. While not for everyone, give this [PC Magazine article](#) a read for some options.