

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: MaryAnn Mommersteeg, Tanee Edwards, Karen Savino, Ben Lollar, Noah Austin
Andrea Klooster

Absent:

Date and Time: Mar. 27 2019, 2:00, Rm 377

*** Underlined Items = Action Items**

1. January Inspection Review

- Temporary obstruction of Wave back/exterior fire exit- manager notified and furniture has been moved.
- Powerbar/outlet in Wave office sparked- work order issued and problem fixed.
- Associate Space- paint cans stored in office area. Staff member notified and will work on removing. Discussion surrounding the area being a dumping ground. **Possible solutions include fines or loss of access to area for those ignoring posted rules.**
- Peer Support- numerous extension cords fully loaded. Geoff has provided power bar.
- Creative Services- high temperatures, two additional fans have been ordered and received.
- As a note to the query on the previous minutes about sending out formalized notices: if there are major or repeat items, the manager is issued a formal notice with a resolution deadline. Should that not receive adequate attention a notice will be sent to the Sr. manager of that area.

Moving forwards, Andrea will present any resolutions in conjunction with items of note found on the inspections.

The group will invite discussions about areas of note (ie. Ongoing housekeeping issues in Purple Bikes) to try and come up with resolutions.

2. H&S Orientation Presentation Update

- It has been a couple of years since we reviewed the orientation presentation for new staff members. Andrea presented a brief overview of the format and a more in-depth look at the two most recent additions: WHMIS 2015 video (confirming that specific training takes place on site) and the Sexual Consent section that includes a video produced by UWO housing. Theme expands to include consent in the wider fields of social media sharing and setting up personal boundaries. Presentation lasts approx. 1.5 hours.

3. New Business

None

April inspection: Maryann & Noah

Next meeting-April 24th , 2:00, rm 369

AK
Andrea Klooster
Management Representative, Co-Chair

T Edwards
Tanee Edwards
Worker Representative, Co-Chair

March 29/19.
Date [Signature]

Mar 29/19
Date [Signature]

Jeff Armour
General Manager

Mitchell Pratt
USC President

March April 1/19
Date

April 1~~2~~/19.
Date

T Edwards
Tanee Edwards
Recording Secretary

Mar 29/19
Date