

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Josh Try, Tanee Edwards, Andrea Klooster, MaryAnn Mommersteeg, Noah Austin,
Ben Lollar, Karen Savino

Absent: Elizabeth Da Ponte

Date and Time: Aug 29 2018- 2:00 Rm 369

*** Underlined Items = Action Items**

1. August Inspection Review

- Stained ceiling tiles throughout building
- Food Support Services- EBS Crew has sorted and removed expired food
- Work orders for Fire extinguisher checks completed
- Broken glass in Wave mez
- Gazette Ad Office- housekeeping issues, storage issues, trip and accessibility concerns.

2. Inspection Meeting and Schedule Update

- Just a reminder that we will skip the meeting and inspection in September due to the back to school rush.
Ben and Karen- October inspection
Josh and Tanee- November inspection
December- no inspection, new schedule to be released

3. Training Updates

- Three people attended the SERT First Aid Training session. Andrea will see about trying to schedule another session in November.
- Staff refresher to be coming shortly: policy review of JHSC, Visitor etc.

4. New Business

- Updated emergency contact cards to keep by the phones are available. Anyone with old versions will be able to request a new one during staff refresher.
- Collections for Food Support Services are ongoing.

October inspection: Karen & Ben

Next meeting- October 31 , 2:00p.m. Room 369



Andrea Klooster
Management Representative, Co-Chair

Aug 31/18

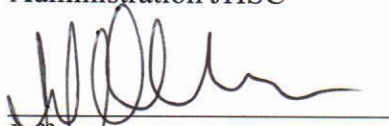
Date



Tanee Edwards
Worker Representative, Co-Chair

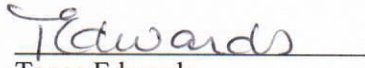
Aug 31/18

Date




Jeff Armour
General Manager

Aug 3/18
Date



Tanee Edwards
Recording Secretary

Aug 31/18
Date



Mitchell Pratt
USC President

Sept 5/18
Date