

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Josh Try, Tanee Edwards, Andrea Klooster, MaryAnn Mommersteeg, Noah Austin,
Elizabeth Da Ponte, Karen Savino

Absent: Ben Lollar

Date and Time: July 25 2018- 2:00 Rm 370

*** Underlined Items = Action Items**

1. July Inspection Review

- Stained ceiling tiles throughout building
- Food Support Services- expired food needs to be reviewed, housekeeping needed
- Fire extinguishers in F&B areas not checked again this month
- Updated ESA posters and emergency contact numbers are in progress
- Purple Bikes- housekeeping issues and slip hazards noted. Floors are badly in need of cleaning due to lubricant spills etc. Ultimate responsibility to be determined- intern, Nick V... ?

2. New H&S Board Postings

- Andrea passed around viewing copies of the updated ESA poster that is in the process of being mounted on all H&S boards. New emergency contact numbers for H&S boards and phones will also be distributed.

3. New Inspection & Meeting Schedule

- Andrea has emailed out inspection schedules and meeting dates as well as having sent out Google invites.

4. Networking Policy Review

- Andrea passed around the policy for review. It will need to be updated (last version 2011).
- Reminder to start thinking about and recording the min. 2 outside sources that you have utilized for health and safety issues this year. Logs are due in November.

5. New Business

- Noah has offered to set up a Google account for the JHSC for shared documents (networking log, inspection sheets, policies, agenda) and for posting questions and comments.
- August 20-21 First Aid group training to take place. Please contact Andrea for more information.
 - ◆ Moving forwards, Kate will be auditing part time staff to determine certification levels and ensure first aid coverage in all operations.
 - ◆ As always, we encourage staff to seek out and attend training through an approved First Aid source. Costs will be covered.

- If anyone knows of a guest speaker or presentation that would be beneficial to the committee (ie, fire extinguisher training etc), Andrea is encouraging any and all ideas to be brought forward.
- Request made to revisit the Food Support Sponsorship idea from previous months. Maryann and Karen offered to put together something for August.

August inspection: Noah & Andrea

Next meeting- Aug. 29 2018, 2:00p.m. Room 369




Andrea Klooster
Management Representative, Co-Chair



Tanee Edwards
Worker Representative, Co-Chair

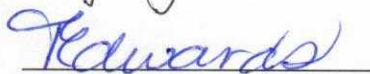
July 31/18.
Date


Jeff Armour
General Manager

July 31/18
Date


Mitchell Pratt
USC President

July 31/18
Date


Tanee Edwards
Recording Secretary

July 31/18
Date

July 31/18
Date