

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Josh Try, Tanee Edwards, Karen Savino, Andrea Klooster, Elizabeth Da Ponte, Ben Lollar

Absent: Noah Austin, MaryAnn Mommersteeg

Date and Time: March 28th 2018- 2:00 Rm 365

*** Underlined Items = Action Items**

1. **WELCOME BEN LOLLAR!** Ben has graciously stepped into a management rep position on the committee. He has gone on a building inspection with Andrea and Noah and will be put into the rotational roster as of July.
2. **March Inspection**
 - Still some stained ceiling tiles in various locations. Some trip hazards and blocked egress issues in the Wave Mez. Exposed cables in Wave and Food Support Services.
3. **Injury Reports**
 - EBS staff member suffered a concussion when a drapery crossbeam fell on them. Will accumulate approx. 3 weeks of lost time from the date of the injury until the time that the Doctor's note indicates a return to work. Form 7 submitted and staff member will receive WSIB coverage for approx. 12 weeks. Awaiting a Functional Abilities report so a Return to Work plan can be created.
 - Staff member did receive both USC and department specific training.
 - EBS will review drapery hanging procedures with staff.
4. **Chronic Mental Stress/WSIB Information**
 - Andrea attended WSPS presentation on Chronic Mental Stress. WSIB allowing claims as of Jan.1 2018, with the option of backdating claims to 2014. Each profession will have stress judged according to its own merits (ie. A police officer's stress claim would be compared to job related stress of other police officers rather than to that of a different profession). Stress would have to be diagnosed by a professional in conjunction with DSM5 standards. In very basic terms, stress of a certain intensity and duration (via harassment, bullying etc.) resulting in a stress related disorder would be admissible.
5. **Communications**
 - Committee has elected to keep staff communications open and present topics as needed as opposed to monthly themes. Could do a photo awareness campaign in conjunction with monthly inspections where a photo of an action item is taken and submitted as part of Internal Communications. Staff would be invited to keep an eye out for items of note and report them to the H&S committee.
6. **New Business**
 - Our pizza celebration will be held April 11!

- Liz will be taking part 2 of the H&S Certification- yay Liz!
- Karen will be taking the Front Desk Safety course- lots of great info in that one!
- EBS looking to recertify/train selected staff members on Working at Heights hopefully before the school year ends.

April inspection: Maryann and Liz

Next meeting- April 25th 2018, 2:00p.m. Room 369

AK
 Andrea Klooster
 Management Representative, Co-Chair

March 29/18
 Date

[Signature]
 Jeff Armour
 General Manager

March 29/18
 Date

T Edwards
 Tanee Edwards
 Recording Secretary

March 29/18
 Date

T Edwards
 Tanee Edwards
 Worker Representative, Co-Chair

Mar 29/18
 Date

[Signature]
 Tobi Solebo
 USC President

Mar 29/18
 Date