

**The University Students' Council at the University of Western Ontario**  
**Administration JHSC Minutes**

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Present: Andrea Klooster, Tanee Edwards, Noah Austin Chris Keeler, Karen Savino

Absent: MaryAnn Mommersteeg, Elizabeth Da Ponte, Josh Try

Date and Time: January 24<sup>th</sup> 2017- 2:00 Rm 369

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**\* Underlined Items = Action Items**

**1. January Inspection**

- Still a number of stained ceiling tiles. Andrea has checked work orders submitted as a result of the last inspection
- Some minor issues resolved at the time of inspection

**2. Injury Reports**

- F&B operations had 3 employees with minor injuries: two knife cuts and a burn. Stitches received for both cuts, the burn victim went to a walk in clinic in following days. Appropriate forms submitted to WSIB, no loss of time for any of the employees.

**3. Policy Review and Approval**

- JSHC has approved the policies under review with some minor wording and title changes. Policies will go to the HR Committee of the Board and then to the Board

**4. Premium Rate Statement and Credit**

- We received a credit from WSIB which will be used for a pizza party for all staff to recognize their efforts at keeping the workplace safe and accident free.
- Our premiums have also been reduced as a result of our excellent injury track record!

**5. Pizza Party**

- To be announced sometime in January or February!

**6. New Business**

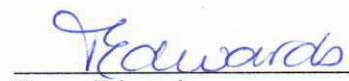
- Liz obtained her Level 1 certification in December. Way to go Liz!

**February inspection: Josh and Tanee**

**Next meeting- February 28 2018, 2:00p.m. Room 369**

  
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Andrea Klooster  
Management Representative, Co-Chair

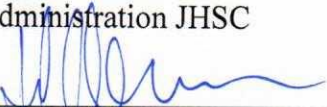
January 29/18  
Date


  
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Tanee Edwards  
Worker Representative, Co-Chair

Jan 30/18  
Date

Administration JHSC


January 24, 2018

  
\_\_\_\_\_  
Jeff Armour  
General Manager

  
\_\_\_\_\_  
Tobi Solebo  
USC President

30/01/2017  
Date

30/01/2017  
Date

  
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Tane Edwards  
Recording Secretary

Jan 30/18  
Date