

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Andrea Klooster, Tanee Edwards, Chris Keeler, Josh Try, MaryAnn Mommersteeg,
Karen Savino

Absent: Elizabeth Da Ponte, Noah Austin,

Date and Time: September 27 2017 2:00 Rm 369

*** Underlined Items = Action Items**

1. SEPTEMBER INSPECTION

- Noted- post Spoke reno a number of fire extinguishers have been removed
- Extinguishers blocked: Spoke deliveries, Wave deliveries, Gazette furniture
- Wave food storage room (formerly WFILM office)- light in back area not working
- Wave- ice in freezer lightbulb
- Promos- emergency lighting still not installed
- Mustang Lounge- storage issues- furniture stacked 3-4 layers high
-equipment room door not locking- Josh has submitted 2nd work ticket to get it fixed

- Ceiling tiles missing in Gazette (former dark room) and grill on venting in Purple Bikes back storage area

2. INJURY REPORTS

- F&B staff member cut finger- no loss of time
- EBS staff member injured knee during O Week festivities. Repeated attempts to contact them for additional information (ie. Details about injury and treatment) failed to get any answers. Staff member has not shown up to work since. Incomplete Form 7 filed.

3. OCTOBER THEMES

- Josh has provided links to a Work/Life Balance quiz and will look into an ergonomics themed posting.
- Karen looking into a Cost of Living comparison to dovetail with the increase to min. wages
- Both to be posted to the Internal Communications
- Maryann looking into the possibility of staff appreciation to coincide with the Fall reading week

4. NEW BUSINESS

Josh to see if he can access post reno floor plans from UWO so that we can get our evacuation plans updated.

Reminder- Oct. 25th Jeff Pedlow will be here to audit our meeting and take us on a mini inspection. Please plan on attending the meeting!

October inspection- Noah and Chris

Next Meeting: October 25th, 2:00p.m. Room 369

AK
Andrea Klooster
Management Representative, Co-Chair

Oct 4/17
Date

[Signature]
Jeff Armour
General Manager

Oct. 10 / 17
Date

T Edwards
Tanee Edwards
Recording Secretary

10/10/17
Date

T Edwards
Tanee Edwards
Worker Representative, Co-Chair

10/10/17
Date

[Signature]
Tobi Solebo
USC President

Oct 30/2017
Date