

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Andrea Klooster, Tanee Edwards, MaryAnn Mommersteeg, Carrigan Cassidy, Chris Noble

Absent: Chris Keeler

Date and Time: November 30, 2016 2:00 Rm 369

*** Underlined Items = Action Items**

1. NOVEMBER INSPECTION REPORT

- Multi- power bar coupling in Promos has been replaced by a single extension cord
- Purple Bikes- housekeeping issues: oily rags left in open, chemicals without lids stored in the open, bikes and parts (incl. boxes with spokes sticking out) blocking doors to storage area/trip hazard
- Storage rooms off Mustang Lounge – 2 doors completely blocked by furniture, furniture stacked haphazardly
- Spoke- filled chemical bottles stored on shelf at eye level without lids- Adam M. notified
- Wave Mez- high storage – 3 boxes high on top shelf of racking
- Rm 301- housekeeping- food products in bags on floor
- Staff Lunch Room- chairs wobbly- Andy? To look into tightening screws
- Question raised- is there an evacuation plan in place when atrium is crowded with tables, posters, booths etc that would impede egress?

2. YEAR END LUNCH

- Andrea will send out a Doodle doc to check for availability.

3. INSPECTION/MEETING SCHEDULE FOR 2017

- To be provided in early January

4. NEW WORKER REP

- Terms of reference and duties given to James – next LMRC meeting scheduled for Dec 8 – will check progress then. Karen may be able to do inspections but a sitting member will be needed to provide quorum for meetings.

5. NEW POLICY REVIEW UPDATE

- Policies to be determined next week. JHSC will review prior to presentation to ~~BOG~~ and COO for signing off.

BoD or

6. NETWORKING REPORT

- Looking for min. 2 external interactions, return sheets within 2 weeks

7. NEW BUSINESS

- Andrea attended Partners in Prevention conference in Kitchener. Well received, included info on Health & Wellness, Health and Safety etc. Looking for anyone on JHSC interested in attending next year.
- Andrea also attended Bill 132 Seminar on the Sexual Harassment additions to the Health & Safety Act
- Pizza lunch as recognition for staff to be scheduled in the New Year
- Ideas for H&S quizzes include ice/flooding/winter driving/being alert in inclement weather.

Next Inspection: January - TBA

Next Meeting: January- TBA

AK
 Andrea Klooster
 Management Representative, Co-Chair

Nov 30/16
 Date

[Signature]
 Jeff Armour
 Chief Operating Officer

Dec. 2/16
 Date

T Edwards
 Tanee Edwards
 Recording Secretary

Dec 1/16
 Date

T Edwards
 Tanee Edwards
 Worker Representative, Co-Chair

Dec 1/16
 Date

[Signature]
 Eddy Avila
 USC President

Dec 6, 2016
 Date