

The University Students' Council at the University of Western Ontario
Administration JHSC Minutes

Present: Karen Savino, Nick Vassiliou, Tanee Edwards, Andrea Klooster,

Absent: Karla Pacheco, Cassandra Rodenhurst, MaryAnn Mommersteeg

Date and Time: April 29, 2015 – 2:00 pm 369 UCC

*** Underlined Items = Action Items**

1. Review of Monthly Inspections

Office 78E ventilation issues to be investigated by Facilities & Mgmt: chemical smells and staining on ceiling tile. Nick to follow up with them.

Gazette Ad Office- location of office poses safety/security risks due to lack of sight lines from the doorway and windows (can't be seen or see out) as well as auditory impediments (noisy equipment) that prevents awareness of potential incidents or people entering main Gazette office area.

Robert's work station will require an ergonomic assessment.

2. Discrimination Harassment & Violence Prevention Policy

Policy has been reviewed by the HR Committee of the Board and has been approved to go before the Board on Friday May 8

3. Incident Report

Staff member at the Wave cut themselves with a bread knife. Deemed a fluke accident, not a problem with procedures. No loss of time or wages

4. Team Member Update

With the loss of Jeff Stemmler and the pending loss of Karen Savino we will be two members short. The union has been approached to request volunteers for the worker rep position, and managers will be asked for volunteers at the next managers meeting.

5. Wellness Update

Cassandra to provide update at a later meeting.

6. New Business

With changes to departments and duties, key requests for inspections should go through Josh rather than Nick. Nick has suggested that Andrea applies for a set of keys specifically for H&S inspections.

Next Inspection: May – Tanee and Andrea

Next Meeting: Wed. May 27, 2:00 pm, Room 369



Andrea Klooster
Management Representative, Co-Chair

May 11/15.

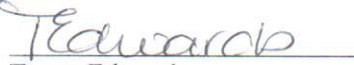
Date



Cathy Clarke
General Manager

June 2/15

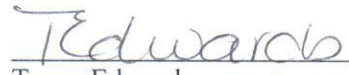
Date



Tanee Edwards
Recording Secretary

May 5/15


Date



Tanee Edwards
Worker Representative, Co-Chair

May 5/15

Date



Matt Helfand
USC President

May 25/15

Date