



University Students' Council of the University of Western Ontario **VISITOR HEALTH & SAFETY RESPONSIBILITIES**

Upon entry to the worksite, you will sign in and report directly to your USC host and the following policies and procedures will apply:

1. FIRE PROCEDURE

- When Fire Alarm sounds, please do not enter or leave the building except as directed by staff.
- If you see smoke or fire, activate the alarm by pulling any of the red fire pull stations on the wall.

2. VISITOR ORIENTATION

- Always be escorted by your USC host during your visit.
- Wear any Personal Protective Equipment that we provide to you.

3. SMOKING POLICY

- Smoking is only allowed in a designated area outside, and not in any building.

4. ACCIDENTS/INJURIES

- Please report any accidents or injuries that may have happened on our work site to a staff member.
- Please report any hazards you may see.

Thank You for Your Cooperation,
USC Occupational Health & Safety