

**The University Students' Council at the University of Western Ontario**  
**Administration JHSC Minutes**

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Present: Andrea Klooster Tanee Edwards, MaryAnn Mommersteeg, Carrigan Cassidy

Absent: Chris Noble, Chris Keeler

Date and Time: September 28, 2016 2:00 Rm 369

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**\* Underlined Items = Action Items**

**1. AUGUST INSPECTION REPORT**

- Wave Mez: Improper storage of a (meat slicer) chute with blade- no protective cover  
BBQ blocking finance boxes- should be stored in F&B area of Mez
- Promos- 3 connecting power bars need to be replaced by single longer cord. Geoff may have one/be consulted as it is hooking up a computer
- FoodBank to be checked on next inspection- key missing
- H&S board in Peer Support office to be updated, emergency contact phone numbers (laminated sheets) for phones needed in multiple locations

**2. HAZARD ASSESSMENT UPDATE**

- Andrea is booking appointments with managers to discuss and set up plan of action reports.
- Quarterly hazard assessments for this September will be waived in favour of this

**3. ERGONOMICS FOLLOW UP**

- No responses but will view/assess work stations of new staff members now that they are settled in

**4. TRAINING UPDATE- Bill 132**

Bill 132 being launched as an addendum to the current Violence and Harassment section of the Occupational Health and Safety Act. It expands the definition of sexual harassment to include gender ID and gender expression. Definitions from the law have been included in the presentation made to P/T staff and will be part of F/T staff refresher.

Western has rec'd funding to build a program to help train people to identify and detect work and domestic violence.

In response to Bill 132 the Ontario Gov't is rolling out funding for a training program specifically for Bar Staff to detect sexual violence and harassment.

**5. NEW BUSINESS**

Online refresher for F/T staff to roll out towards the end of this week or early October. Policies to review include Visitor/General H&S Policy/ Harassment & Violence/Mental Health and overview of JHSC. ✓

We will be needing a replacement worker rep on the Committee to cover Carrigan's maternity leave. Andrea will have this added to the next LMRC agenda.

Quiz will be coming after the close of the <sup>third</sup> first quarter. Stay tuned for questions from the videos that have been sent out monthly and the chance to win a great prize!

**Next Inspection:** October – Andrea & Chris N.

**Next Meeting:** October 26 at 2:00 p.m. in Room 369

AK  
Andrea Klooster  
Management Representative, Co-Chair  
Oct 5/16.  
Date

K. Burns  
Kathy Burns  
General Manager  
Oct 11/16  
Date

T Edwards  
Tanee Edwards  
Recording Secretary  
Oct 6/16  
Date

T Edwards  
Tanee Edwards  
Worker Representative, Co-Chair  
Oct 6/16  
Date

Eddy Avila  
Eddy Avila  
USC President  
Oct 6, 2016  
Date