

The University Students' Council at the University of Western Ontario  
Administration JHSC Minutes

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Present: Andrea Klooster, Tanee Edwards, Chris Keeler, MaryAnn Mommersteeg, Carrigan Cassidy, Karla Pacheco

Absent: Chris Noble

Date and Time: April 25 9:00-12:00 and April 27 1:00-4:00

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**\* Underlined Items = Action Items**

**1. WORKPLACE HAZARD INSPECTION SESSION**

In lieu of a meeting for the month of April, all managers and JHSC Committee members attended a training session with Jeff Pedlow from WSPS.

Topics of discussion included:

- Objectives of a Workplace Inspection
- Types of Inspections
- Legal Requirements
- Role of Workers and Managers and the JHSC
- Hazard Categories
- Recognizing, Assessing, Controlling and Evaluating hazards
- Touring select operations to conduct a practice inspection

**Next Inspection:** May – Chris K and Tanee

**Next Meeting:** May 25<sup>th</sup> at 2:00 p.m. in Room 369

AK  
Andrea Klooster  
Management Representative, Co-Chair

April 28/16  
Date

Cathy Clarke  
per Cathy Clarke  
General Manager

June 1/16  
Date

T Edwards  
Tanee Edwards  
Recording Secretary

Ap 29/16  
Date

T Edwards  
Tanee Edwards  
Worker Representative, Co-Chair

Ap 29/16  
Date

Sophie Helpard  
Sophie Helpard  
USC President

May 27/16  
Date